



RHA Nomination Form and Consent to Act

Rainwater Harvesting Association Inc. (RHA)

ABN: 96 937 398 147

About the Committee

The RHA Committee is responsible for managing the business of the Association between Annual General Meetings. The Committee comprises up to ten (10) members and supporters:

- four (4) Executive Committee positions — Chairperson, Deputy Chairperson, Secretary and Treasurer; and
- six (6) ordinary committee members or committee supporters (Constitution rule 44; Committee Charter clause 2.1).

Committee members share collective responsibility for the good governance of RHA, contribute their industry experience and networks, and help deliver the Association's strategic priorities across policy and regulation, communication, and industry engagement.

About the Role

Ideal candidate: a suitable committee member should be an individual able to represent their own interests, or a company representative who holds a position within their company that allows them to represent the company's interests and make decisions on its behalf — while working for the good of the industry and maintaining objectivity, rather than prioritising personal or company-specific gain.

Industry knowledge and representation: committee members should bring technical knowledge, industry experience and/or relationships with key stakeholders, and actively engage in discussions and contribute informed opinions.

The Commitment

This section sets out what the role involves:

- **Committee meetings:** the Committee meets monthly, with eleven (11) committee meetings held each year.
- **Time commitment:** equivalent to one business day per month on RHA-related activities.
- **Attendance:** a committee member or committee supporter ceases to hold office if they *“fail to attend 3 consecutive committee meetings (other than special or urgent committee meetings) without leave of absence”* (Constitution rule 56(2)(b)).
- **Participation:** active contribution to at least one working group or sub-committee, in support of RHA's strategic goals, plans and activities.
- **Annual General Meeting:** attendance and participation at RHA's Annual General Meeting.
- **Term:** two (2) years, commencing at the close of the October Annual General Meeting at which you are elected and ending at the close of the Annual General Meeting two years later (Committee Charter clause 5.6).
- **Pathway to the Executive Committee:** serving at least twelve (12) months as an ordinary committee member (or on a sub-committee of the Association) makes you eligible to nominate for an Executive Committee position (Committee Charter clause 3.2(b)).

Eligibility and Requirements

An RHA member or supporter is eligible to be elected or appointed as a committee member if the member or supporter—

- (a) is 18 years or over; and
- (b) is entitled to vote at a general meeting, meaning the member or supporter—
 - is a member or supporter other than an associate member;
 - has held that membership or supportership for more than 10 business days;
 - is a current financial member or supporter with no overdue subscription fees — unpaid subscriptions automatically suspend voting rights until paid (Constitution rule 12(4)); and
 - does not otherwise have their membership or supportership rights suspended, for example as a result of disciplinary action (Constitution rule 22)

(Constitution rule 49; rule 13(2)).

To nominate for a position on the Executive Committee (Chairperson, Deputy Chairperson, Secretary or Treasurer), a member or supporter must, in addition to the above—

- be a financial member or supporter (or the nominated representative of one) whose subscriptions are not in arrears;
- have served at least twelve (12) months on the Committee, or on a sub-committee of the Association, prior to nomination;
- not be disqualified from managing a corporation or an incorporated association under the Corporations Act 2001 (Cth) or the Associations Incorporation Reform Act 2012 (Vic); and
- if nominating for Secretary, reside in Australia.

Please email this nomination form as a Word document to the Returning Officer at info@rha.org.au by no later than 5pm AEST on Thursday, 1 October 2026. Nominations received after this date cannot be accepted.

Please complete all pages below.



Nomination

I, _____

being a financial member of the Rainwater Harvesting Association Inc. (RHA) and eligible for nomination, hereby nominate for the position of:

- ☐ Chairperson
- ☐ Deputy Chairperson
- ☐ Secretary
- ☐ Treasurer
- ☐ Ordinary Committee Member

Signature of Nominee: _____

Date: _____

(Optional) Proposed by (full name):

Signature: _____

Date: _____



Biography and Photo

Please provide your information, photo and biography below. Biography should be no more than 200 words and outline work experience, skills and competencies including any relevant governance experience, and any other information you see fit relevant to the objectives of RHA.

Company of Employment:

Job Title at Company:

Current & Past Involvement with RHA:

Vision for RHA:

Biography (200 words):

Email photo to **info@rha.org.au**



RHA Consent to Act

The Committee — Rainwater Harvesting Association Inc. (RHA)

ABN: 96 937 398 147

I, _____

consent to act as [Position] of the Rainwater Harvesting Association Inc. (RHA), ABN: 96 937 398 147, until my office is determined by resignation, removal, or otherwise in accordance with the RHA Constitution.

I confirm that I have read and agree to be bound by the RHA Constitution and the Committee Charter, and I acknowledge my responsibilities and duties as a committee member of RHA.

Conflict of Interest Declaration

Please disclose any interest, relationship, or affiliation you have that may give rise to a conflict of interest, as defined in the RHA Committee Charter:

I understand that disclosed interests are not, of themselves, a bar to serving on the Committee. I agree to declare any specific matter-related conflict of interest as it arises at Committee meetings, in accordance with the RHA Constitution and Committee Charter, and to abstain from voting on that matter where appropriate.

Signature: _____

Date: _____

Name: _____